

## **EXPANSION OF DSMES SERVICES: ADDING DELIVERY SITES**

DEAP programs that wish to expand their DSMES services beyond one location have options. Additional locations can take the form of rooms throughout the health system campus or other offices utilized by a medical group practice to offer telehealth services in another state. With the growing expanse of DSMES service offerings, DEAP has options to serve differing needs.

### **Additional Location/Site types and descriptions:**

**Community site:** When a DSMES program adds another location to expand the existing services utilizing the same staff and offerings as the main site within an organization, health system or group practice, community sites may be registered with DEAP at no additional fee. A DSMES program must add a location to the DEAP Dashboard within 30 days of the first sessions delivered at the site. Hospital programs that bill Medicare as a hospital outpatient department (HOPD) may only add within the hospital location or provider-based department.

**Branch site:** When a program is looking to expand its services to locations that follow different billing rules and regulations, while still within the same organization and DSMES program, a branch site can be added for \$100. When applying for a branch site, you will be asked for the NPI# and Name that the program will use for reimbursement or cost reporting.

- If your program does not intend to bill Medicare for DSMT/DSMES services, you will have the option to “opt-out of billing” on the program application.
- Hospital programs billing Medicare as HOPD that add branch locations beyond the hospital or provider-based departments are subject to site-specific professional billing rules and are advised to discuss with their billing /compliance department to ensure proper procedures are followed to avoid claim denials and/or billing fraud.

**Umbrella Starter site:** An umbrella starter site is an option for underserved and/or low volume areas where a need is identified and supported by a sponsor to build capacity to deliver DSMES services. An umbrella starter site provides initial support for programs/services that have the expertise and can build the capacity to deliver and document DSMES services.

Under the umbrella starter program, a sponsor will complete the DSMES application for accreditation and each site will receive its own branch certificate and be seen as a DEAP microsite. The sponsor will support each site in meeting the standards and accreditation reporting needs - and often billing and reimbursement initiation. Umbrella accreditation can last one 4-year cycle and umbrella sites can apply for their own accreditation anytime within the umbrella starter accreditation cycle for \$600. Umbrella sites may request a 2nd umbrella starter cycle with approval from the sponsor and DEAP.

**Additional state:** DEAP Virtual Startup programs may apply for additional states at any time throughout the accreditation cycle, but fees are not prorated. DEAP traditional programs may apply for additional states at any time throughout the accreditation cycle. It is the responsibility of the accredited program to ensure state and federal licensure requirements and scope of practice guidelines are being followed and maintained. These regulatory and license issues may be reviewed upon request at any time and during an audit.

**DEAP Additional Locations fees and requirements (in addition to the standard DEAP application fee of \$1,100 per program)**

**Community site:**

- Registered with DEAP Dashboard
- No cost to add, but must keep active locations current in Dashboard
- Same certificate, billing NPI, organization, and DSMES team.
- Data from community sites included with the main site for DEAP annual status reporting.

**Branch site:**

- Registered with DEAP Dashboard, \$100 per site
- Will receive the separate certificate: Must verify NPI for billing purposes and send to MAC for reimbursement
- DSMES team sharing curricula and electronic medical records/documentation.
- May have different curricula and educational materials, CQI, or outcome measures, staff may be assigned to specific or all branch sites.

**Umbrella Starter site:**

- Eligible as an umbrella site for one accreditation cycle, with an option to renew.
- Registered with DEAP Dashboard: \$500 per site
- Will receive the separate certificate: Must verify NPI for billing purposes and send to MAC for reimbursement
- Different DSMES Team at each site, may use different EMRs but follows similar documentation as other umbrella program sites.
- May have different CQI or outcome measures

**Additional State:**

- Registered with DEAP Dashboard, \$500 per state
- Will receive the separate certificate: Must verify NPI for billing purposes and send to MAC for reimbursement
- DSMES team sharing curricula and electronic medical records/documentation.
- May have different CQI or outcome measures.